

## Documentary Insurance Application

1. Name of Production Company \_\_\_\_\_  
\_\_\_\_\_
2. Address: (permanent) \_\_\_\_\_  
\_\_\_\_\_
3. Applicant Is: Individual  Partnership  Corporation , the officers or principals of which are:  
Director: \_\_\_\_\_ Producer \_\_\_\_\_  
  
Our Contact: \_\_\_\_\_  
  
Tel.# \_\_\_\_\_ Fax# \_\_\_\_\_  
  
E-mail \_\_\_\_\_ Website \_\_\_\_\_
4. Experience of Applicant & Director (Please attach resumes) : \_\_\_\_\_
5. Title of Production: “ \_\_\_\_\_ ”
6. Running Time: \_\_\_\_\_ Number of episodes: \_\_\_\_\_
7. Describe any underwater, overwater, aerial or other hazardous filming: \_\_\_\_\_  
\_\_\_\_\_
8. Will you use/rent/have: animals \_\_\_ boats \_\_\_ helicopters \_\_\_ airplanes \_\_\_ cranes \_\_\_
9. Laboratory to be used: \_\_\_\_\_
10. Editing at & by: \_\_\_\_\_
11. Negative film to be transported to processing lab:  
(a) Via: \_\_\_\_\_  
  
(b) **if not daily**, explain in detail how frequently film will be developed and viewed:  
(Note maximum of 5 days unprocessed allowed) \_\_\_\_\_  
\_\_\_\_\_
12. Production will be shot on \_\_\_ film \_\_\_ tape \_\_\_ digital

13. Financing Organization (s): \_\_\_\_\_

14. Production Schedule

First shooting days: \_\_\_\_\_

Total Number of shoot days: \_\_\_\_\_

Post Production to start on or about: \_\_\_\_\_

Date Post Finished with: \_\_\_\_\_

15. Estimated Costs:

(a) Total Budget (attach copy) \$ \_\_\_\_\_

(b) Story, writers & research costs \$ \_\_\_\_\_

(c) Music & Sound Rights & Royalties: \$ \_\_\_\_\_

(d) Post Production Costs: \$ \_\_\_\_\_

**Net Insurable Production Costs:** \$ \_\_\_\_\_

(a) less (b) (c) & (d)

16. DESIRED LIMITS:

A. Negative/Videotape \$ \_\_\_\_\_

B. Faulty Stock, Camera & Processing \$ \_\_\_\_\_

C. 1. Rented or borrowed Miscellaneous Equipment  
cameras, sound, lights, and similar equipment \$ \_\_\_\_\_

2. **Owned Equipment \*** \$ \_\_\_\_\_

**ATTACH LIST with serial number & values**

**Include editing equipment**

\*Note this includes equipment on a long-term lease

D. Extra Expense \$ \_\_\_\_\_

E. Third Party Damage \$ \_\_\_\_\_

F. Office Contents \$ \_\_\_\_\_

G. Cash on Hand \$ \_\_\_\_\_

17. Explain all security precautions taken to protect equipment on location and at storage/  
office location

\_\_\_\_\_

18. (a) How will equipment be transported? \_\_\_\_\_

\_\_\_\_\_

(b) If any overseas shipments, state complete details: \_\_\_\_\_

\_\_\_\_\_

19. Will there be any equipment, vehicles or other individual items valued over \$125,000?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe: \_\_\_\_\_

20. Estimated number and type of vehicles to be used: Cars \_\_\_\_\_ Vans \_\_\_\_\_ Buses \_\_\_\_\_

Light & Medium Trucks \_\_\_\_\_ Heavy Trucks & Tractors \_\_\_\_\_

Total Estimated cost of hire/rental fees: \_\_\_\_\_

21. Locations of filming include cities/towns length of time in each

\_\_\_\_\_

\_\_\_\_\_

22. Estimated/gross salaries by State of Hire:

	<b>Payroll</b>	<b>State of Hire</b>
Crew	\$ _____	_____

Cast	\$ _____	_____
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Post Production Personnel	\$ _____	_____
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Will any Foreign National be hired? \_\_\_\_\_ Yes \_\_\_\_\_ No

Country of Origin: \_\_\_\_\_

23. Will you furnish transportation? Yes \_\_\_\_\_ No \_\_\_\_\_ Type \_\_\_\_\_

Maximum number of people traveling together \_\_\_\_\_

24. Prior Insurance Company \_\_\_\_\_ Policy No. \_\_\_\_\_

25. Describe any previous losses/claims made by producer or director: \_\_\_\_\_

\_\_\_\_\_

26. Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signing this application does not bind the applicant or the Company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued. If any of the above questions have been answered fraudulently, or in such a way as to conceal or misrepresent any material fact or circumstance concerning this insurance or the subject thereof, the entire policy shall be void.

**WARRANTY** It is warranted, as a condition of insurance that the Insured will test all camera equipment prior to commencement of principal photography; and, if transit to location is involved, camera equipment will be tested after arrival on location. It is further warranted that the film to be used will be tested by the Insured prior to principal photography. "Any person who knowingly and with intent to defraud any Insurance Company or other person files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act; which is a crime."

I/We have read the above and agree that to the best of my/our knowledge and belief it fully represents the true statement of facts.

Warranted that film will be processed, at least, every 5 shooting days.

Are you/your firm a member of IDA? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, member name: \_\_\_\_\_

Is this an ITVS sponsored production? \_\_\_\_\_ yes \_\_\_\_\_ no

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

(Print Name) \_\_\_\_\_

Title: \_\_\_\_\_

- Please attach: Budget
- Resumes of Producer & Director
- Synopsis

**Note: Separate application is required for Errors & Omissions**

**Please return to:**

C & S International Insurance Brokers, Inc.  
 19 Fulton Street Suite 308A  
 New York, NY 10038  
 Phone# (212)406-4499 Fax# (212)406-7584